

## MCS Essette – Multifactor Authentication

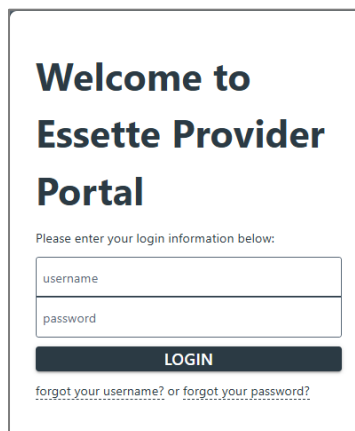
Multifactor authentication will now be required for all MCS Essette Authorization Portal accounts. You will receive a message to your email account on file with a 6-digit code from **donotreply@phpmcs.com**. You must enter this code in the screen after your username and password. Your username and password will not change, and no other changes will occur to the MCS Essette Authorization Portal.

Please ensure that your email account used on the [MCS Essette Authorization Portal](#) is updated and accessible. There can only be one user per account.

**You can verify your email and user status by reaching out to [portal@alpine-physicians.com](mailto:portal@alpine-physicians.com).**

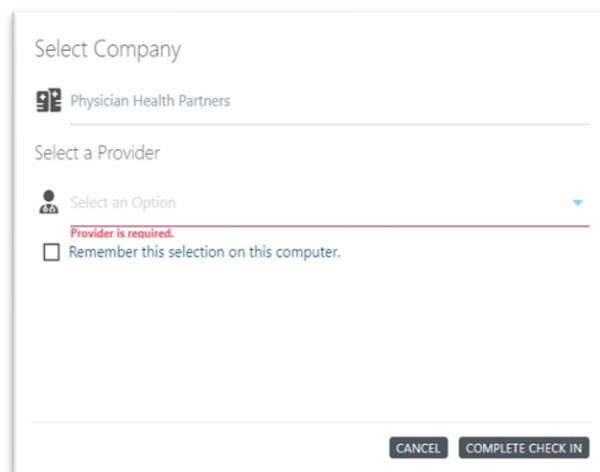
### What to expect:

- Log in to the MCS Essette Authorization Portal:



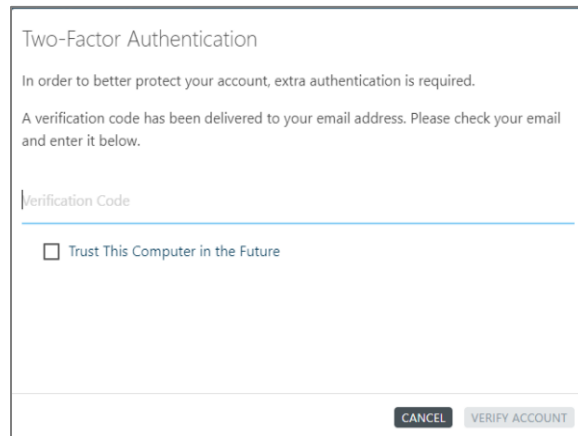
The login screen features a white background with a dark blue header. The title 'Welcome to Essette Provider Portal' is centered in a large, bold, dark blue font. Below the title, a smaller line of text reads 'Please enter your login information below:'. There are two input fields: 'username' and 'password', both with light blue borders. Below these fields is a dark blue button with the word 'LOGIN' in white capital letters. At the bottom, a link in small text says 'forgot your username? or forgot your password?'.

- Enter username and password.
- Click Login.
- Select a provider:



This screen has a white background. At the top, it says 'Select Company'. Below this is a section for 'Physician Health Partners' with a logo. Underneath is the heading 'Select a Provider'. There is a dropdown menu with a person icon and the text 'Select an Option'. A red error message 'Provider is required.' is displayed below the dropdown. At the bottom of the form area is a checkbox labeled 'Remember this selection on this computer.' At the very bottom of the screen are two buttons: 'CANCEL' and 'COMPLETE CHECK IN'.

- The login prompt will trigger the authentication code to be sent to the email address connected to your account.
- The email should arrive within a few minutes of the login trigger.
- The email is system generated, from **donotreply@phpmcs.com**.
- Check your spam folder.
  - If you do not receive an email, please verify email on file by reaching out to [portal@alpine-physicians.com](mailto:portal@alpine-physicians.com).
- Enter the 6-digit code from the email:



The image shows a 'Two-Factor Authentication' screen. At the top, it says 'Two-Factor Authentication'. Below that, it states 'In order to better protect your account, extra authentication is required.' and 'A verification code has been delivered to your email address. Please check your email and enter it below.' There is a text input field labeled 'Verification Code'. Below the input field is a checkbox labeled 'Trust This Computer in the Future'. At the bottom right, there are two buttons: 'CANCEL' and 'VERIFY ACCOUNT'.

- Select whether or not you would like this system to remember your device by selecting “Trust this Computer in the Future”
- Click Verify Account.

**Do not share this code.  
This information is unique to your account setup and  
sharing is a HIPPA violation.**